

# Mickleham Parish Council

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Minutes of the MPC Meeting held at 7:30pm on 10 November 2021

<b>Venue</b>	St Michael's Church
<b>Chair</b>	David Ireland (DI)
<b>Councillors</b>	David Ottridge (DO) Andrew McNaughton (AM) Will Dennis (WD) Jane Brown (JB) Kayleigh Hunter (KH)
<b>Clerk</b>	Feena Graham (FG)
<b>Attending</b>	John Lowes (JL) Manu/Richard – Little & Large Pub Company (Item 2 only)
<b>Members of the Community</b>	None

<b>Item No.</b>	DI welcomed everyone to the meeting.
<b>1 &amp; 3</b>	<p><b>Opening Formalities</b></p> <p>(1028) Apologies received. Graham Clark (Work) County Cllr Hazel Watson (prior meeting) District Cllr <sup>SG</sup>Elise Rosam (prior meeting) <sup>FG</sup>.</p> <p>(1029) Declarations of Interest/Requests for Dispensations. None.</p> <p>(1030) The Minutes of the Meeting held 01<sup>st</sup> September 2021. Proposed by AM and seconded by JB – minutes were approved and duly signed by the Chairman.</p> <p>(1031) Chair's Comments. Updates on issues raised at previous meetings:</p> <ul style="list-style-type: none"> <li>• Hedge Cutting in Dell Close completed during half term in October.</li> <li>• H-Bars completed in both sites. Yellow Lines update- see Agenda Item 8.</li> <li>• Mickleham Village signs - restoration not followed up as yet.</li> </ul>
<b>2</b>	<p><b>Open Forum</b></p> <p>(1032) No questions were raised in advance of this meeting.</p> <p>(1033) DI welcomed Manu/Richard from the Little Pub Company, who have taken over the leasehold of the Running Horses Pub. Both Manu/Richard detailed their vision for the Pub going forward.</p> <p>DI thanked Manu/Richard for taking time to come and talk to the meeting.</p>
<b>4</b>	<p><b>Finance &amp; Formalities</b></p> <p>DO had prepared and forwarded the relevant documents in advance of this meeting.</p> <p>(1034) DO had circulated the accounts and details of payments in advance.</p> <p>Payments to be made are:</p> <p>£254.40 - Refund to the RFO for payment to NJL BoxGreen for mowing in September.</p>

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	<p>£254.40 - Refund to the RFO for payment to NJL BoxGreen for mowing in August.</p> <p>£254.40 - Refund to the RFO for payment to NJL BoxGreen for mowing in April. This was paid in May2021, by cheque, which went missing, and was cancelled by the RFO on 3<sup>rd</sup> November.</p> <p>£254.40 - Payment to NJL BoxGreen for mowing in October.</p> <p>All Councillors agreed and 4 cheques signed for payment.</p> <p>The current bank balance after all agreed payments is: £10195.96</p> <p>(1035) The bank reconciliation up to the 5<sup>th</sup> October had been circulated and was approved and signed by DI respectively.</p> <p>(1036) Annual Governance Review DO had forwarded documents in advance of today's meeting. The readoption of the following documents were agreed by all Councillors present:</p> <ul style="list-style-type: none"> <li>• Financial Regulations</li> <li>• Standing Orders</li> <li>• Code of Conduct</li> </ul> <p>The Risk Register was agreed by all Councillors present.</p>
5	<p><b>Planning</b></p> <p>(1037) AM reported an application by 6 Elm Cottages on 22/09/21 No objections made.</p>
6	<p><b>Reports from Working Groups</b></p> <p>(1038) Norbury Park Working Group. JL had circulated an email from SCC in advance of this meeting, which outlined the vision for Norbury Park. The consultation process has started and there is a link to access and enter free flow text of comments. JL has a further meeting on 11/11/21 via Zoom with Katie Macdonald, &amp; Eddie Northwood from the Consultation Team.</p> <p>(1039) Community Project Fund Working Group. KH reported that only 2 projects had received funding to date, but the MPC are still awaiting an outcome.</p> <p>WD reported no further updates on the submission for signage of footpaths etc around the village.</p> <p>(1040) Local Plan Working Group The response to the MVDC Local Plan under Regulation 19, from the Mickleham Parish Council has been submitted on 05/11/21 following various meetings with Margaret Cooksey and Hazel Watson.</p> <p>All submissions will be reviewed in April 2022 and a recommendation sent to the</p>



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	<p>Inspectorate. A decision is expected late Summer 2022.</p> <p>DI thanked GC/AM for putting the documents together on behalf of the MPC.</p> <p>(1041) Mole Valley Boundary Review Working Group KH reported back following emails/meetings. It was agreed to put forward the 2 proposals for MPC :</p> <ul style="list-style-type: none"> <li>to form a 2-councillor ward to include Mickleham, Westhumble, Headley &amp; Box Hill. Geographically all suitable.</li> <li>to form a 3-councillor ward to include Box Hill, Westhumble, Pixham, Westcott, Leith Hill &amp; Wotton.</li> </ul> <p>The deadline for comments is 6<sup>th</sup> December 2021.</p>
7	<p><b>Coronavirus Update</b></p> <p>(1042) WD updated the meeting with events proposed by St Michael's Church Community Group for the Platinum Jubilee on 2<sup>nd</sup> to 5<sup>th</sup> June 2022:</p> <ul style="list-style-type: none"> <li>Village Tea party 4<sup>th</sup> June with children's games on the Recreation ground.</li> <li>Possible event in the Village Hall for older age group / Dinner Dance TBC.</li> <li>Service on Sunday June 5<sup>th</sup>.</li> </ul>
8	<p><b>Traffic Issues including Parking and Noise</b></p> <p>(1043) Traffic Proposal Submitted Nov 2020 – Update The Clerk updated the meeting from the last reply from Surrey Highways: 01<sup>st</sup> November 2021.</p> <ul style="list-style-type: none"> <li>Any requests received to introduce new parking restrictions must go through a statutory legal process of advertising. When a request is submitted, they are included in a parking review and does not mean that they automatically get implemented. The proposals are subject to a 28-day period of advertising, during which time members of the public can agree or object to the proposals.</li> <li>The MPC request was added to the latest review, but there has been a delay due to Covid, so the earliest opportunity for it to be agreed for advertising by the committee was on 29<sup>th</sup> September.</li> <li>Advertising starts on 11<sup>th</sup> November, for a period of 28 days to the 09<sup>th</sup> December, after which time the appropriate parties can examine the results. It is hoped that <b>any</b> implementation would take place before the end of the financial year.</li> </ul> <p>(1044) Vehicle Activated Speed (VAS)</p> <ul style="list-style-type: none"> <li>Last reading from VAS: 14<sup>th</sup> Oct to 25<sup>th</sup> Oct 2730 vehicles activated / direction of travel towards Box Hill School.</li> <li>Awaiting order of 2 new batteries and a charger (3-week lead time).</li> <li>Purchase of Padlocks still outstanding.</li> </ul> <p>(1045) Speed Watch Group Angela Ireland from the Speed Watch Team had forwarded their report ahead of this meeting.</p>

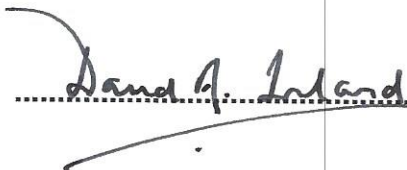
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9	<p><b>Chair's Forum Updates</b></p> <p>(1046) DI updated the meeting on the last Chair's Forum on 01<sup>st</sup> November 2021. The following was discussed:</p> <ul style="list-style-type: none"><li>• The safety of the council following the death of Sir David Amess.</li><li>• Climate change and how local councils can be involved.</li><li>• TOC for Clerks and salary changes.</li><li>• Chairman now referred to as the Chair.</li></ul>
10.	<p><b>Urgent Items received by the Chair</b></p> <p>(1047) DI updated the meeting:</p> <ul style="list-style-type: none"><li>• 10 Dell Close is now on the market. An Open day has been arranged for viewing.</li><li>• Rob Jones, Estate Manager to Juniper Hall is moving and will be replaced as of 19 November.</li></ul>
11.	<p><b>Future Meetings</b></p> <p>(1048) 2022 Parish Meeting dates were confirmed as:</p> <p>Wednesdays: 12 January / 9 March / 25 May &amp; Annual Parish Meeting Wednesdays: 13 July / 14 September / 9 November &amp; CRGT Meeting Venues to be arranged accordingly.</p> <p>DI thanked everyone for attending and closed the meeting.</p>

**The meeting closed at 9.01 pm**

Signed :  Date : 12 January 2022