

Mickleham Parish Council

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Draft Minutes of Meeting on 13th March 2019 held at 7:30pm

Venue	Ranmore Room
Chair	David Ireland (DI)
Councillors	Jane Brown (JB), Judy Kinloch (JK), David Ottridge (DO), Graham Clark (GC)
Clerk	Trevor Haylett
Attending	Surrey County Councillor Hazel Watson (HW), District Councillor Duncan Irvine (DIrv – from 7:58pm) Alison Wood (AW), Heather Bourne (HB)
Item No.	
1	<p>Opening Formalities</p> <p>(752) Apologies – Will Dennis (WD), Andrew McNaughton (AM). (753) Declaration of Interest – None. (754) The Minutes of the meeting held on 9th January 2019 were approved and signed - proposed by JK, seconded by JB. (755) DI said that with regard to the defibrillator and the suggestion that a refresher course needed to be held, a meeting was taking place the following week which would hopefully agree a date in April.</p> <p>(756) JK updated the meeting on the Ash Dieback programme in Norbury Park. No more work is scheduled at present but some additional work was needed requiring a bigger machine and that would take place next year.</p>
2	<p>Finance & Formalities</p> <p>(757) The following payments were approved: (Retrospective) Andrew Clark - £120 (tree work at the Recreation Ground) Norbury House refund of £2513.17 to be paid to the Children's Playground. Clerk's expenses (1 Oct 2018 to 28 Feb) - £52.04. Jennings Sufacing Ltd - £3792 (Resurfacing of Swanworth Lane). Donations for half the sum (minus VAT) have been received from both Brakspear and Box Hill School. Abinger Parish Council - £24 (Share of SSALC seminar on elections)</p> <p>(758) The bank reconciliation was agreed. With these payments taken into consideration, the balance in the current account was £5,925-40.</p> <p>(759) DO said that five residents had still not cashed in their cheques for the broadband refund. With regard to the Norbury Park payment to the Children's Playground, it was agreed that it should not be disbursed until correspondence had been seen confirming that this is what they had authorised.</p> <p>DO brought the meeting up to date with the problem of fraudulent payments that had come out of the bank account. Two more had occurred since January – all payments had been reimbursed. There had been a strange sub-plot in that the PC had received a refund from an insurance company when NatWest had repaid a fraudulent direct debit. DO had tried to pay the money back but the insurance company had refused to accept it until the fraudster got in touch with them. One further piece of information was that the date of the Internal Audit had been set for 17th May.</p>

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3	<p>Open Forum – (760) Jo Brown had written to complain about the car parking problems in the village, particularly from the Running Horses to the entrance to Mickleham Hall which has been exacerbated by the continuing building work outside the former shop and the presence of a skip on the pavement. Jo Browne went on to suggest a white line be put across the entrance to Mickleham Hall – she will seek approval from those residents neighbouring the Hall.</p>
Action	<p>DI asked the Clerk to investigate whether the skip is permitted to be there for such a long period or whether it is breaching any regulations. He also asked him to put into motion the process for installing a white line across the Mickleham Hall entrance.</p> <p>(761) AW brought up the matter of the application for retrospective planning permission for 2 Thorn Cottages which has been turned down by MVDC. An enforcement issue is being drafted by MVDC. There is still an issue with regard to the garage at the rear of the property, fronting onto School Lane, where the garage door has been replaced by a uPVC front door and the garage converted for non-garage use. AW and HB are seeking clarification from the planning department as to whether permission is required for the changes to appearance and use as the property is in a Conservation Area and the 1987 planning permission imposed conditions on the garage's appearance.</p> <p>A new Historic Environment Officer was about to start work at MVDC and HB said they would approach them direct and keep the PC informed as to the progress of their discussions.</p>
Action	<p>762) AW then spoke about the fete on 6th July and a request that the Recreation Ground be used for car parking for stall holders and members of the Horticultural Society who would also be involved on the day. She said it was important that stall holders were able to park on the Ground between 10:30am and 12:30pm to unload their vehicles but there wouldn't be any vehicle movements after 2pm until the end of the fete.</p> <p>Permission was granted for the Recreation Ground to be used for car parking on the basis of the arrangements outlined by AW and with the proviso that this would not be possible if the ground was very wet.</p> <p>.</p>
Action	<p>(763) DO explained that Carole Hobbs had contacted him with a query about the ownership of the row of trees at the top of the Recreation Ground beyond the fence. He said that CH had carried out some work to the trees but had stopped it because she wasn't sure that she was allowed to. DO added that if the trees were Parish Council-owned then work would need to be commissioned to remove all the ivy.</p> <p>JK will look at the Land Registry map and ascertain exactly where the boundaries are.</p>
Action	<p>(764) JB asked the Clerk if something could be done to make the defibrillator at the Village Hall easier to use and he said he would look at improving the signage. DI reported that the top of the new litter bin in the Recreation Ground was lying on the ground. It looked as if it had been forced off. This needed urgent attention which the Clerk agreed to pursue.</p>

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4	<p>Planning</p> <p>(765) GC said two planning application had been circulated by AM. One was for a polytunnel in the garden of Juniper Hall Cottage for the commercial production of vegetables – the other was an application by Box Hill School to demolish part of the Art Department building and the construction of an extension to form a new Art Centre. There had been one objection, claiming the new building would obstruct the view but GC said the roof of the new building would be no higher than the pitch of the existing building nearest to it. There was agreement that the new building was visually appealing and it was decided to make no objection to the application.</p>
Action	
5	<p>Speed survey in Old London Road/By-Pass average speed evaluation</p> <p>(766) The Clerk had circulated documents from SCC which indicated that the number of accidents on the by-pass had fallen since the average speed cameras had been installed. HW said there had been a number of fatalities on that stretch of the A24 before so it was a welcome improvement.</p> <p>As to the effects on the traffic in Old London Road, the number of vehicles and the speed of those vehicles, SCC pointed to two surveys, undertaken at a point 100m or so north of the Running Horses, which they said showed no increase in vehicle speed since the new by-pass measures were introduced. DI said that if they had wanted to obtain the slowest readings in Old London Road they had chosen the perfect location – it would be difficult for drivers to go any faster at that point because of the number of parked vehicles in the road. The findings, he said, were at odds with the experience of those living in the village and he said the proof of the pudding would come with a serious accident.</p>
Action	<p>The Clerk will write to SCC pointing out that their location for the speed surveys in Old London Road were incorrect. DlrV will be copied in.</p> <p>(767) The ongoing problems to do with car parking opposite the entrance to Box Hill School were raised again. The School were pursuing different methods of control and DI will ask Nicola Hawley from the School to liaise with HW.</p>
6	<p>Elections</p> <p>(768) The Clerk had circulated a report listing the key points and dates for candidates. It appeared that all the existing Councillors would stand again and as yet no new candidates had come forward in response to the notices posted on the website and in the parish magazine.</p>
7	<p>Resurfacing Swanworth Lane & Dell Close</p> <p>(769) The work had been completed and DO said the Dell Close resurfacing would cost an additional £200. DI thanked all concerned for getting the project finished and said the work was better than anything that had been done previously.</p>
8	<p>Old London Road Bus Stop Shelter</p> <p>(770) DI said it appeared that planning permission was required after all and it was agreed that WD was best placed to do that. He added that whatever couldn't be met by the PC towards the cost would be covered by a private benefactor.</p>

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Action	<p>Dirv added that the situation with grant money was a bit confusing; there might be the opportunity for grants to pay for projects like this further down the road but not immediately.</p> <p>WD to pursue planning application with assistance of architect Ian Wright.</p>
9	<p>Ride London</p> <p>(771) WD and Dirv had been involved in discussions with organisers who were considering a change to the Classic Race route at the Ride London event. Whereas before the professionals went down Westhumble Street and on up to Ranmore Common on a loop, now Mickleham and Old London Road would be the centrepiece of a circuit with the riders heading up the Zig Zag road and on to Box Hill before returning via the A24 southbound carriageway back into Mickleham. This circuit would happen between four and six times depending on final negotiations.</p> <p>There was enthusiasm for the plan but concern was expressed about the fact that there would be no vehicle movements between 14:30 – 17:30 – with the exception of blue-light emergencies - but against that there would be the opportunity for the Running Horses, Frascati and King William 1V to enjoy enhanced trade on a day which has proved difficult for business in recent years.</p> <p>Action The Ride London organisers would be informed that the Parish Council supported the idea of taking the Classic race through the village.</p>
10	<p>6th July Fete – Parking on the Recreation Ground</p> <p>This had been covered earlier in the meeting.</p>
11	<p>Flood Defences</p> <p>(772) There was interest among some parishioners in a Flood Awareness Event held in Leatherhead in February but it turned out that this covered the River Mole in Leatherhead and Fetcham and didn't go any further south. This led to a discussion about the Emergency Plan that WD had put together to deal with emergencies such as flooding or a serious road accident etc.</p> <p>Action WD will be asked to refresh the Emergency Plan and update if necessary.</p>
12	<p>GDPR Update</p> <p>(773) The Clerk wanted to check that everyone was happy with the new email addresses. JB had been away on holiday but she would now have a good look at the system and report any problems.</p>
13	<p>Additional Matters/ Meetings/Reports</p> <p>(774) The Clerk mentioned that entries were being sought for a Parishes In Bloom competition while parish councils were also being invited to join in with the 2019 Great British Spring Clean which was taking place between 22nd March and 23rd April.</p> <p>DI said that David Kennington was organising a litter pick and suggested the Clerk get in touch with him.</p> <p>DI also said that the May meeting (the Annual Meeting of the Parish Council) would be preceded by the Annual Parish Meeting and asked Councillors to give some thought as to who could be invited to address the meeting. Sarah Jane Chimbwandira, the new ceo of Surrey Wildlife Trust, has subsequently agreed to attend and speak.</p>
14	<p>Meetings in 2019</p> <p>The dates of the other meetings in 2019 are (Wednesdays) : May 15th ; July 10th ; September 11th ; November 13th</p>

The meeting closed at 20:57pm